

Configuration for Horde (Web Mail)

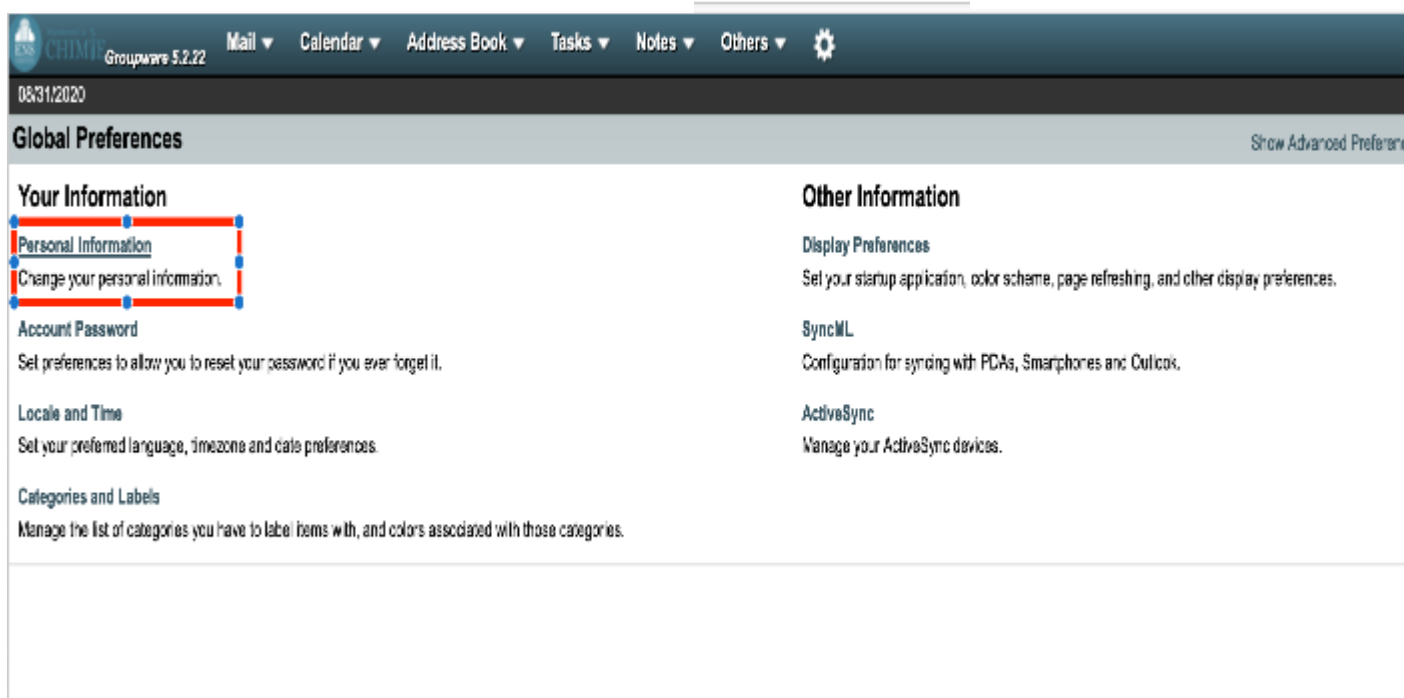
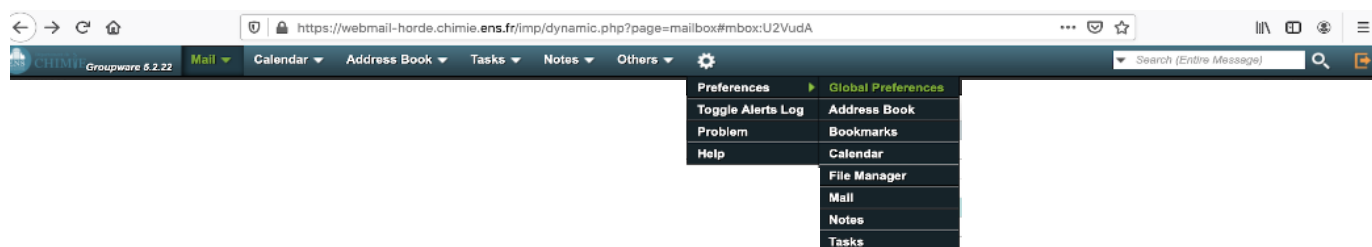
<https://webmail-horde.chimie.ens.fr/login.php>

After login in Horde with your identifier (pnom) and the password you chose with the administration or the computer services,

1. Go to *Preferences*

1.1 Go to *Global preferences*

1.2 Go to *Personal information* (Change your personal information)



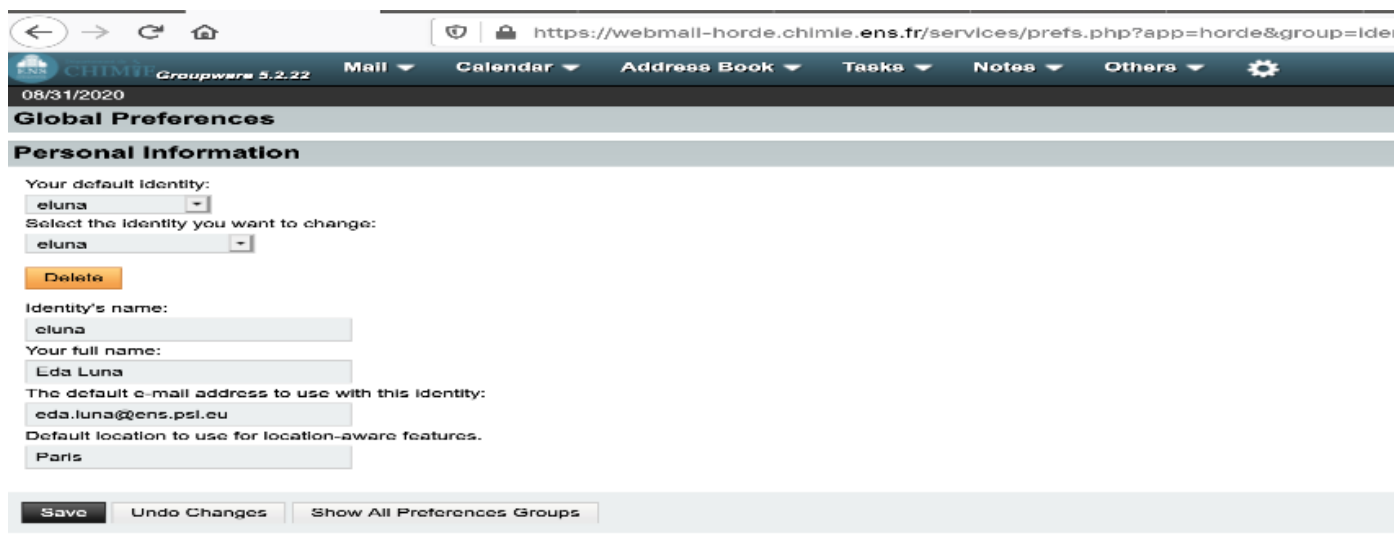
2. Complete your personal information as followed:

3.1 Identity's name: *name.lastname*

3.2 Your Full Name: *Name Lastname*

3.3 The default e-mail address to use with this identity: name.lastname@ens.psl.eu

3.4. Default location : *Paris*



The screenshot shows a web browser window with the URL <https://webmail-horde.chimie.ens.fr/services/prefs.php?app=horde&group=Idel>. The page title is "Global Preferences" and the section is "Personal Information".

Fields and values shown:

- Your default Identity:
- Select the Identity you want to change:
-
- Identity's name:
- Your full name:
- The default e-mail address to use with this Identity:
- Default location to use for location-aware features:

Buttons at the bottom:

3. Click *Save*

End of the tutorial.